



Great Waldingfield

Church of England
Primary School

Policy on Charging and Remissions

Date – Spring 2024

Review date – Spring 2026

Policy on Charging and Remissions

GREAT WALDINGFIELD CEVC PRIMARY SCHOOL

Version	Date	Amendment/Addition
Two	14.03.22	page 4 ; paragraph 8, 8.1 details of wrap around care added.
Two	14.03.22	page numbers added
Two	14.03.22	linked policies added

1 Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum.

2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to support topics;
 - sporting activities which require transport expenses;
 - outdoor activities;
 - visits to or by a theatre company;
 - musical events

3 Music tuition

- 3.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 3.2 The school offers peripatetic music lessons for individual children who have requested an opportunity to learn a specific musical instrument. The full cost of these lessons is met by the parent.

4 Swimming

- 4.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part. Parents may be asked to make a voluntary contribution towards the cost travel for this provision.

5 After school clubs organised by other organisations

- 5.1 The school offers additional after school clubs run by an organisation other than the school. A charge, paid directly to the organisation, is made for these sessions.

7 Minibus hire

7.1 We may charge if children are transported in the minibus to an extra-curricular activity. However, we use these charges only to cover the expenses of the trip, and not to make a profit.

8 Wrap around care

8.1 Before school care (Early Birds) and after school care (T Birds) is offered to working parents. A charge is made for these sessions towards staffing and refreshments.

9 Links with other policies

9.1 This policy links to the following policies and procedures:

- Policy on Equality including Equality Objectives
- Policy on Finance

10 Monitoring and review

10.1 This policy is monitored by the governing body, and will be reviewed every two years, earlier if necessary.